

# The Town of Badger

Minutes of the regular public meeting of the Badger Town Council held  
Tuesday, January 16<sup>th</sup>, 2018 at 6:30pm in Council Chambers.

Members present: Mayor: Ed Card  
Deputy Mayor: Dennis Butt  
Councillors: Pat Paul  
Stephanie Greene  
Michelle Noseworthy

Also, present: Maintenance Man: Harry Noel  
Town Clerk/  
Manager: Pansy Hurley

Absent: Councillors: Terry Best  
Colleen Paul

## Discussion:

1. Mayor Card welcomed Harry Noel, Maintenance Man, to the meeting.

-Harry advised that the water system is working good. There is no smell on the water now. The water tank refilled without any issues following the structure fire on Badger Drive this past Sunday night.

-All of the equipment is running.

-The rink was doing good; however, due to weather conditions the ice is gone now.

-Harry said there was no problem with the sewer system and lift station now. There was a problem during Christmas with several properties on Sunset Drive.

There being no further discussion Mr Noel left the meeting at 6:40pm

## Adoption of Minutes:

Mayor Card asked if there were any errors or omissions to the minutes of the regular meeting of Council held December 12, 2017; the Budget Committee meeting December 12<sup>th</sup>, 2017 and the special meeting held December 28<sup>th</sup>, 2017 regarding the River Watch which where circulated with the agenda for tonight's meeting.

## **Adoption of Minutes continued:**

**Motion #001-2018      M. Noseworthy/S. Greene**

Resolved that the minutes of the regular meeting of Council held December 12<sup>th</sup>, 2017 be adopted as circulated.

**In Favor 5: E. Card; D. Butt; P. Paul; S. Greene;  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

**Motion #002-2018      M. Noseworthy/D. Butt**

Resolved that the minutes of the Council Budget Committee meeting held December 12, 2017 be adopted as circulated.

**In Favor 5: E. Card; D. Butt; P. Paul; S. Greene;  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

**Motion #003-2018      P. Paul/S. Greene**

Resolved that the minutes of the special meeting of Council held December 28<sup>th</sup>, 2017 be adopted as circulated.

**In Favor 5: E. Card; D. Butt; P. Paul; S. Greene;  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

## **Business Arising :**

1. Deputy Mayor Butt advised that Councillor Best obtained information on construction and cost of dugouts for the Ballfield. A letter was submitted to Teck Resources and we have received fifteen thousand dollars (\$15,000) from Teck Resources for the project. It was agreed to check with local contractors for quotes to have the project completed.
2. Discussion on the repayment of funds to our Gas Tax Account. Mayor Card advised that he had discussions with the Gas Tax officials and all they are requiring now is funds used to pay for the Municipal Plan in the amount of \$25,715.00 to be transferred back into our Gas Tax Account. The Municipal Plan is an allowable expense under the Gas Tax Program; however, the previous Council did not receive the approval from Gas Tax Secretariat before it began the Municipal Plan process. Gas Tax will not release any further funding until the transfer has been completed. We can use these funds for further Gas Tax projects providing we have an approval from Gas Tax before commencing Project.
3. The sale of land for Bruce Loder has been completed.

## **Discussion:**

Fire Chief Gus Loder arrived at 6:51pm

Mayor Card welcomed Fire Chief, Gus Loder to the meeting.

-All of the Department's equipment is working well.

-Fire Chief advised that following a structure fire on Sunday night past they will need to replace some equipment including shield for a helmet and gloves. He wondered about warmer gloves when firefighters are operating equipment under winter conditions. They were called back three times to that fire location. He advised there was no issue with water pressure during this incident. They had twenty-three members on site for the fire call.

-Discussion on Hitech Communication assessing the pager system later this week.

## **Discussion continued:**

-Discussion on reporting the fire incident to Fire and Emergency through their website. Each call has to be reported separately. Fire Chief Loder wasn't aware of this and just reported one incident.

-Fire Chief Loder advised that there are three vacancies in the Fire Department at this time. He said elections would be held in the next few weeks to fill these positions.

-Fire Chief had new tags to return two SCBA units to the US. The boxes were returned earlier due to a Customs issue.

-Fire Chief advised there was an issue with one of the bay doors not closing properly.

-Discussion on the cell phone app being used by the Fire Department. Fire Chief advised that they are looking at another package.

There being no further discussion Fire Chief Loder left the meeting at 7:20pm

## **Correspondence:**

1. Letter received from Jason Roberts regarding him becoming the Central Director with the Municipal Assessment Agency. Their first meeting for 2018 will be held on February 9<sup>th</sup>, 2018.
2. Information received regarding the Environmental and Cultural Hiring Opportunity Program sponsored by Conservation Corps Newfoundland and Labrador.
3. Letter received from Harold Crann, 91 Maple Street seeking to purchase land located at the back of his property measuring 65' X 30'. This request is similar to land recently sold to Bruce Loder. Discussion held. Concern expressed about keeping the back boundary of land sold in that area straight.

## Correspondence continued:

**Motion #004-2018                      S. Greene/M. Noseworthy.**

Resolved that “approval in principal” be given for the sale of land to Harold Crann, 91 Maple Street, providing it meets requirements for land sale.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

4. Information received from Canadian Wireless Telecommunications Association regarding their recycling cell phone project. Discussion held.

**Motion #005-2018      P. Paul/S. Greene**

Resolved that the Town of Badger host a Drop-off Location with Canadian Wireless Telecommunications Association for recycling cell phones.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0:**

**MOTION CARRIED.**

5. The Gander International Airport Authority is seeking support for their application to modernize its air terminal building. Letter will be written.

## **Finances:**

The Town Clerk/Manager presented the accounts payable journal dated January 16<sup>th</sup>, 2018 totaling \$20,677.07 for disbursement as presented. General discussion held.

### **Motion #006-2018 P. Paul/M. Noseworthy.**

Resolved that Council approve the accounts payable journal dated January 16<sup>th</sup>, 2018 totaling \$20,677.07 for disbursement as presented.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:  
Abstained 0.**

**MOTION CARRIED.**

#2. Reimbursement of Petty Cash. Discussion held.

### **Motion #007-2018 P. Paul/S. Noseworthy.**

Resolved that Petty Cash be reimbursed by \$84.84 for general office expenses.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:  
Abstained 0.**

**MOTION CARRIED.**

## **Finances continued:**

**#3.** Discussion on the computer system which is not operational to date. General discussion held and it was agreed it is time to get all the records on the computer system.

**Motion #008-2018 P. Paul/S. Greene**

Resolved that effective February 28<sup>th</sup>, 2018 all town transactions must be entered on the TownSuite Computer Program.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

## **Other Business:**

1. Deputy Mayor Butt advised that we did not receive funding for the application we submitted to the Community Foundation of Newfoundland and Labrador. This was for equipment of the basketball court. General discussion.
2. Discussion held on the submission of application for Student Summer Employment funding. Deadline for applications is February 2, 2018. It was agreed that we will apply for funding similar to our past applications.
3. Letter received from Councillor Colleen Paul requesting a "leave of absence" from Council for the period including January to March 31, 2018. Discussion held.

## **Other Business continued:**

### **Motion 009-2018 M. Noseworthy/P. Paul.**

Resolved that Colleen Paul be granted a three (3) month leave of absences from the Badger Town Council for the period January to March 31, 2018 as per her request.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

4. Mayor Card said that he is setting up “special committees” including:

- Finance
- Public Works
- Recreation
- Emergency Preparedness Planning/Fire Department

Councillor Pat Paul wasn't sure if he would be available to serve on a committee for next three months.

Recreation Committee would require a public meeting and would be separate from Council but councillors would be part of the Committee.

-Finance Committee - Councillors P. Paul, M. Noseworthy and Mayor Card.

-Public Works - Councillor T. Best; Deputy Mayor Butt, and Mayor Card.

- Recreation - Councillors M. Noseworthy, S. Greene, Deputy Mayor Butt.

-Emergency Preparedness Planning/Fire Department  
Councillors S. Greene, P. Paul, T. Best.



## **Other Business continued:**

Mayor Card said that the “Terms of Reference” for committees is being drafted.

Councillor Greene said she has other commitments and because of time required for committees she would not be available to be part of the Recreation Committee. General discussion on committees that work with children or the general public in general should have a “Code of Conduct”.

5. Discussion on reordering the desk date log calendars we have been ordering for a number of years from Myron.

**Motion 010-2018      S. Greene/M. Noseworthy**

Resolved that an order be placed with Myron for the 2018 calendars.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

Short break taken 8:20pm to 8:25pm

**Other Business continued:**

6. Discussion of the 2018 Operating Budget for the Town of Badger. There are no proposed changes to the Tax Structure for 2018. Discussion held.

**Motion #011-2018 M. Noseworthy/S. Greene**

Resolved that Council adopt the Municipal Tax Structure for the Municipality of Badger for the Taxation Year 2018.

Type of Tax: Rate:

Due date for the payment of all 2018 taxes is June 30, 2018.

Property Tax (minimum \$325.00)	8.5mills
Business Tax (minimum \$100)	
Class of Business:	
Restaurants/take-outs	6mills
Stores (grocery & convenience)	6mills
Office space	7mills
Beauty salons	7mills
Garages, service stations	4mills
Lounges	4mills
Motels, hotels/bed & breakfast	6mills
Taxi/courier service	7mills
Utilities	20mills
Utilities with no fixed place of business	2.5%

**Water and Sewer Tax:**

Residential (\$30 per month)	\$360.00 (annual)
Commercial (\$33 per month)	\$396.00 (annual)

Tax Certificate \$25.00

Compliance Letter \$25.00

**Dog License:**

Male & spayed female \$ 5.00

Female not spayed \$25.00

**Building Permits:**

Commercial \$50.00

Residential \$30.00

Extension to existing building \$20.00

General repairs \$10.00

Cemetery Services \$150.00

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene  
M. Noseworthy**

**Opposed 0**

**Abstained 0**

**MOTION CARRIED.**

## **Other Business continued:**

6. Continued discussion on the proposed 2018 Operating Budget. Discussion held on the expenditures and revenue sections of the proposed budget.

**Motion #012-2018 P. Paul/ S. Green**

Resolved that the 2018 Operating Budget for the Town of Badger be adopted by Council, as presented, with Revenues and Expenditures totaling \$632,920.60.

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

## **Adjournment:**

**Motion #013-2018 M. Noseworthy/P. Paul**

Resolved that there being no further discussion Council will now adjourn to meet again on Tuesday, February 13<sup>th</sup>, 2018 at 6:30pm

**In Favor 5: E. Card: D. Butt: P. Paul: S. Greene:  
M. Noseworthy.**

**Opposed 0:**

**Abstained 0.**

**MOTION CARRIED.**

Meeting adjourned at 9:10pm

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Mayor

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Town Clerk/Manager

