

# Town of Badger

Minutes of the regular public meeting of the Badger Town Council held  
Tuesday, March 14, 2017 at 7:30pm in Council Chambers.

Members present: Deputy Mayor: Paula Bridger  
Councillors: Colleen Paul  
Stephanie Greene  
Gregory Hurley  
Dennis Butt

Also, present: Superintendent of Works: Scott Luscombe  
Town Clerk/Manager: Pansy Hurley

Absent: Mayor: Michael Patey

Meeting chaired by Deputy Mayor Bridger.

## **Discussion:**

1. Deputy Mayor Bridger welcomed Mr Scott Luscombe, Superintendent of Works to the meeting.

-Mr Luscombe advised that the pump house is working good. He said there was a corroded wire from the pump house to the well which was causing a problem. The wire may need to be replaced in the future. Scott was asked to get a quote for the cost of replacing the wire.

-The lift stations are working good.

-The machinery is operational.

-Scott advised that the filters in the well are clean and the smell is gone since the well was shocked.

-Service NL did the second water test today.

-Councillor Greene was concerned that the snow blower was causing damage to lawns. Mr Luscombe explained that there has been some damage but it is from the snow plough. He said some lawns are too close to the shoulder of the road. He said there was a three foot allowance for the shoulder of the road.

There being no further discussion Mr Luscombe left the meeting at 7:40pm

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## **Adoption of Minutes:**

1. Deputy Mayor Bridger asked if there were any errors or omissions to the minutes of the regular meeting of Council held February 14, 2017 which were circulated with the agenda for tonight's meeting.

Councillor Paul - page 5 Motion #010-2017 should say 150<sup>th</sup> not 105<sup>th</sup>

Councillor Greene - page 3 Jason Hurley should be replaced with Jamar Transport Ltd because the company will be doing the work. Fire Chief Young did say Jason Hurley in his discussion. Also, page 8 Motion #015-2017 the e is missing from the end of her name.

**Motion #019-2017      G. Hurley/D. Butt**

Resolved that the minutes of the regular public meeting of Council held February 14, 2017 be adopted as circulated and corrected.

**In Favor 5: P. Bridger, C. Paul, S. Greene, G. Hurley, D. Butt.**

**Opposed 0: Abstained 0. MOTION CARRIED.**

## **Business Arising:**

1. Councillor Paul asked if Scott had patching material for the asphalt. Nothing has been purchased to date. Town Clerk/Manager will check with Mr. Luscombe to see what they need to deal with the potholes.

2. The application for a funding grant for Canada's 150<sup>th</sup> celebrations has been submitted.

3. Copies of the emails from our engineering firm were sent to Mr Ron Mercer.

4. Councillor Paul said that she contacted CRA and was advised that the safety clothing allowance is not taxable. Town Clerk/Manager spoke to our auditor regarding the matter as well.

5. The Town Facebook page is up and running. Only posting town information.

6. On-line banking began today with the Bank of Montreal. There is no charge for this service. No reply from the other banks to date.

## **Discussion:**

Deputy Mayor Bridger welcomed Fire Chief Clarence Young to the meeting at 7:50pm

Discussion with Fire Chief Young.

Discussion on the use of purchase orders by the Fire Department when purchasing gas at local service station. Fire Chief explained that the Dept has not been using purchase orders because they fuel their equipment after regular office hours. They have a policy that their equipment cannot go below 3/4 of a tank of fuel. He said that when vehicles are fueled up there is always more than one member with the vehicle. Council has a policy that purchase orders must be made for all purchases. There is no issue with the fuel being purchased by the Department it is a matter of controls in place for expenditures.

Fire Chief said that if he is given a purchase order book and it is locked in a file cabinet when he is not there it is not accessible. He said that he could sign off on all the fuel slips concerning the purchase. This issue will be discussed by Council later.

Fire Chief thanked Council for paying for the First Aid training material and the cost of the cell phone pager system for the year.

Fire Chief said there was only one medical call last month. The red rescue van is at Jamar Transport Ltd being repaired.

Fire Chief had a quote to replace the drain valve on the green truck. Local company will be contacted for quote to compare with the quote we have before work is completed. The new lights have been installed on the green rescue van. Fire Chief will be picking up the material to install the compressor they received from Duck Pond.

Their breathing apparatus are normally sent two at a time to KD Pratt for annual inspection. They also provide a mobile service where they would come to the community and service all units on site. Fire Chief Young will look into the cost of the mobile service.

Fire Chief advised that they accepted Cameron Beaton into the Fire Dept last week.

Fire Chief asked that the thermostat in his office be checked.

Fire Chief asked about the Standard Operating Practices for the Fire Department. He would like this completed before he retires in the Fall. It was agreed that there would be a special meeting held to deal the Standard Operating Practices for the Fire Dept.

### **Discussion continued:**

There being no further discussion Deputy Mayor Bridger thanked Fire Chief Young for attending tonight's meeting. Fire Chief left the meeting at 8:15pm

### **Business Arising continued:**

It was agreed to table the discussion on the Stadium to give Mayor Patey and Councillor Mercer the opportunity to participate in the discussion.

### **Correspondence:**

1. Letters received from the Town of Grand Falls-Windsor regarding issues of concern with the Provincial Waste Management Strategy and Central Newfoundland Waste Management. We wrote a letter of support regarding this issue earlier.
2. Letter received from Donna Huxter, parents of the grade 12 Badger Graduates requesting a donation for a dinner they are planning for June 21<sup>st</sup>. In the past we have provided pizza and cake for the Badger graduates following their Grand March ceremony. As well as a fifty dollars donation for the safe grad activities. Discussion held.

#### **Motion #020-2017      S. Greene/D. Butt**

Resolved that a donation of seventy-five dollars (\$75) be given to the parents of the Badger Graduates for the dinner on June 21<sup>st</sup> and a donation of fifty dollars (\$50) be given to Exploits Valley High for the safe grad activities.

**In Favor 5: P. Bridger, C. Paul, S. Greene, G. Hurley, D. Butt.**

**Opposed 0: Abstained 0. MOTION CARRIED.**

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## Correspondence continued:

3. Notice received from the Dept of Municipal Affairs and Environment advising that the Dept has recently become aware of changes being applied by utility companies in the way they are defining their revenue, which is resulting in a lower Utility Tax revenue for some municipalities. If tax changes are made it must be done before March 31, 2017. Town Clerk/Manager suggested changing the Utility Business Tax from to 2.5% to 3.2% which would make up for the loss of revenue. Councillor Paul said that it was her understanding that under the Utility Tax Act 2.5% is the maximum you can charge. Town Clerk/Manager will check into the matter.

Councillor Blanche Mercer arrived at 8:30pm

A short break was taken from 8:30pm to 8:35pm

4. The Rate Stabilization Plan refund has been received from Newfoundland Power in the amount of \$8,210.50 and \$5,614.45 was applied to town accounts. Councillor Paul asked what the balance is in our Recreation account. There is \$20,000 in the account and \$15,000 of that is for the ballfield project. The pump track skateboard ramp was purchased with Gas Tax Funds \$54,000.00. It was agreed to table the discussion until another meeting when the Mayor returns.

5. A "Thank You" card was received from Mr Asher Cutting, Principal of Avoca Collegiate thanking Council for the food tray sent for Teacher Appreciation Day.

6. Professional Municipal Administrators will be sponsoring a Creating a Respectful Workplace Workshop on April 5, 2017 in Gander. The deadline to register is March 17, 2017. If anyone is interested in attending they are asked to contact the Town Clerk//Manager.

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**Finances:**

1. Town Clerk/Manager presented the summary of the following reports: AP Transaction Journal numbers 1 & 2 and the Petty Cash Reimbursement. Items reviewed and discussed.

**Motion #021-2017 C. Paul/B. Mercer**

Resolved that Council approve the accounts payable journal #1, dated March 14, 2017 totaling \$183,683.73 for disbursement as presented.

**In Favor 6: P. Bridger, C. Paul, S. Greene, G. Hurley, D. Butt, B. Mercer.**

**Opposed 0: Abstained 0. MOTION CARRIED.**

2. **Motion #022-2017 C. Paul/B. Mercer**

Resolved that Council approve the Petty Cash reimbursement dated March 14, 2017 totaling \$84.50.

**In favor 6: P. Bridger, C. Paul, S. Greene, G. Hurley D. Butt, B. Mercer.**

**Opposed 0: Abstained 0. MOTION CARRIED.**

Councillor C. Paul was excused at 8:44pm

3. Discussion on Accounts Payable Journal #2.

**Motion #023-2017 S. Greene/B. Mercer**

Resolved that Council approve the accounts payable journal #2 dated March 14, 2017 in the amount of \$2,466.23 paid to J & T Welding & Construction Ltd.

**In favor 5: P. Bridger, S. Greene, G. Hurley, D. Butt, B. Mercer.**

**Opposed 0: Abstained 0. MOTION CARRIED.**

Councillor C. Paul returned to the meeting at 8:47

## **Other Business:**

1. MNL Symposium will be held in Gander beginning at noon on Thursday, May 4 and concluding at noon Saturday, May 6, 2017. Anyone interested in attending is asked to contact the Town Clerk/Manager.
  2. Discussion on the ballfield project. No funds have been received to date from ACOA or Emera for the project. Work will have to be started as soon as weather conditions permit. Discussion on the tendering process, request for proposals or obtaining quotes given the estimated cost of the project.
  3. Councillor Paul tabled information on quotes for a splashpad which she suggested we may be able to installed beginning at the multi court fence and extending into the playground. The splashpad is designed to be installed onto a concrete deck and will required an area 30' X 30' . The quote does not include water/electrical supply or drainage connections, verification of site services, water quality testing, startup and winterization of site. Discussion held.
  4. Councillor Greene asked if the \$7,500 deposit for the LAV III vehicle had been returned. Town Clerk/Manager advised that it was returned.
  5. Councillor Greene said that she had several residents come to her about noise in the community, someone using their snow blower in the middle of the night or snowmobiles operating later at night. Councillor Greene drafted Nuisance and Noise Regulations which she read to Council. Councillor Butt asked what the process would be to enforce the regulations. Town Clerk/Manager said that in training sessions with the Dept of Municipal Affairs they will advise you to not make regulations you can't enforce. It was felt that if your had the regulation and there was an issue you could call the RCMP. Councillor Greene said that she would re-type the regulations and email it to the Town Clerk/Manager in the morning.
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## **Other Business continued:**

### **Motion #024-2017 S. Greene/B. Mercer**

Resolved that pursuant to Section 414 of the Municipalities Act, 1999, Chapter M-24 Council adopt the Town of Badger Nuisance and Noise Regulations, 2017.

**In Favor 5: P. Bridger, C. Paul, S. Greene, D. Butt  
B. Mercer.**

**Opposed: 1 G. Hurley**

**Abstained 0. MOTION CARRIED.**

6. Councillor Greene said that she had made an inquiry concerning any cost that may be incurred because of Council changing the numbers on the properties on Maple Street. She advised that there was no cost because it is the property description that is registered not the number. This information was received earlier when the renumbering was discussed.

7. Councillor Greene wondered about giving town employees permission to use town equipment to clear their driveways following a snow storm. Councillors and staff are not permitted to use town equipment for their personal use. We also have a Town Policy that prohibits the use of town equipment for personal use.

8. Councillor Butt had information on Badger Day activities. Including renting bouncy castles - town can pay to have them come in and run the attraction or the owner could come in set-up and they would run the event. He also spoke to a person who has a trailer with games and they would work similar the bouncy castle activity. Councillor Butt also made inquiries on a food truck and dunk tank. General discussion. It was decided that there should be a special meeting to deal with Badger Day activities. The special meeting will be held on Sunday, March 26, 2017 at 2:00pm to discuss Badger Day.



**Other Business continued:**

- 9. Councillor Butt said that he spoke to Rob Kearly our engineer regarding the on going work on the Town's water supply. With regards to the project on the TCH discussion on the easement required for that work. Our engineer is suggesting it be located on the south side (towards the town). It was agreed to wait until Mayor Patey is present because he has been dealing directly with our engineers on this project.
- 10. General discussion on the new regulations for the cost share on municipal projects and what the town will be required to pay towards future projects.
- 11. Discussion on getting a quote on an asphalt spreader for patching asphalt.
- 12. Another notice will be placed around town for a person to clean the building.

**Adjournment:**

**Motion #025-2017            B. Mercer/D. Butt**

Resolved that there being no further discussion Council will now adjourn to meet again on Tuesday, April 11<sup>th</sup>, 2017 at 7:30pm.

**In Favor 6: P. Bridger, C. Paul, S. Greene, G. Hurley, D. Butt, B. Mercer.**

**Opposed 0: Abstained 0. MOTION CARRIED.**

Meeting adjourned at 10:05pm

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Mayor

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Town Clerk/Manager

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